

STATE OF ALASKA

DEPARTMENT/DIVISION: Corrections/Institutions	PCN: 20-4328
JOB CLASS/TITLE: Food Service Journey	WHEN POSITION IS NEEDED: ASAP
WAGE GRADE: 57	PAY WAGE: \$ 22.16
CITY LOCATION: Bethel, Alaska 99559	
PRE-EMPLOYMENT BACKGROUND <input checked="" type="checkbox"/> YES / <input type="checkbox"/> NO TYPE: Criminal	COMMENTS:

JOB DESCRIPTION:

Under the supervision of the Food Service Foreman, the Food Service Journey is responsible for the cooking and quality of all the 600 meals served at the Yukon Kuskokwim Correctional Center (YKCC) and the 90 daily meals for the Bethel Youth Facility (BYF).

Supervision of 20-25 inmate kitchen workers in the 3 times daily meal preparation for YKCC and BYF.

Using both written and verbal communication skills, the Food Service Journey follows set recipes for preparing meals, along with a rotating menu.

Ensures stock is pulled for the daily menu, making substitutions as necessary, works/directs inmates in the cleaning/cutting and timely preparation of food items, quality of food by checking seasonings, ensuring the meals are served hot/cold as appropriate and on time.

Responsible for the security of sharps, food items and inmates in the kitchen.

Maintains a clean and hazard free work area meeting State sanitation guidelines and OSHA requirements. Follows State and Institutional policies for storing and maintaining of all food items, equipment and storage areas.

Daily trash removal from facility. Receiving and inventorying incoming freight, checking against what was ordered. Driving to local food stores as necessary for the purchase of local kitchen items.

Screens and hires inmate kitchen workers following Institutional policy.

SPECIAL REQUIREMENTS:

Alaska Drivers License

TYPE OF POSITION

<input checked="" type="checkbox"/>	Permanent Full-Time	<input type="checkbox"/>	Permanent Full-Time Seasonal
<input type="checkbox"/>	Permanent Part-Time	<input type="checkbox"/>	Permanent Part-Time Seasonal
<input type="checkbox"/>	Non-Perm Full-Time	<input type="checkbox"/>	Non-Perm Part-Time
<input type="checkbox"/>	Non-Perm Part-time Sporadic	<input type="checkbox"/>	Seasonal