

STATE OF ALASKA
Class Specifications

Category: Skilled Craft

Occupational Group: Equipment Operator

Level: Rural Airport Foreman WG 49

Class Code: P9518

Range: 49

Occupational Group Definition: Equipment operations cover a variety of light and heavy duty ground motorized equipment which typically exceed common street and passenger vehicle requirements and uses. The equipment typically is used for special or specific functions. Equipment Operators use this equipment in a construction or maintenance environment to construct, repair, maintain, and provide for the safety of highways, roads, parks, airports and other public transportation areas. Levels may be determined by the size and use of the equipment, the operation area and the background and skill needed to perform the work.

Definition: Option 1: Rural Airport Foremen WG 49 organize, assign and direct the work of equipment operators and/or mechanics and manage the Airport Security Program at a FAA certificated rural airport. .

Option 2: Rural Airport Foremen WG 49 provide airport safety and security consultations to airport managers at Southeast rural airports. This option is limited to a single position working in the Southeast Region reporting to the Regional Director.

Employees at either level may participate in the work of subordinates.

Distinguishing Characteristics: This level is distinguished from other levels in the occupational group by certification of the rural airport (14CFR Part 139) and the management of a FAA-mandated security program (49CFR Part 1542).

Examples of Duties:

Responsible for 14 CFR Part 139 and 49 CFR 1542 requirements at a rural airport serving passenger aircraft seating over 60 passengers.

Perform Airport Rescue and Fire Fighting duties.

Implement emergency orders issued by the FAA to protect airports and the travelling public. Supervise tenant compliance with emergency orders. Supervise and train National Guard and law enforcement personnel assigned to the airport. Participate in meetings with the FAA, local police department, National Guard, EMS and airport tenants. Contact pilots, the general public and news media to explain procedures and impacts to airport users.

Review emergency orders and procedures to assure compliance and complete required paperwork.

Carry out and enforce policies, procedures and standards.

Establish schedules and priorities for maintenance and repair projects.

Assign and coordinate manpower and equipment use.

Oversee, monitor and evaluate work in progress. Supervise the operation of equipment ensuring it is operated in a safe and efficient manner.

Maintain equipment and supplies; project costs of equipment and supplies.

Anticipate, develop, and provide training as required.

Investigate, resolve or recommend resolution of problems with high visibility or agency impact.

Keep daily records and prepare reports; order or purchase supplies and materials to ensure adequate quantities of supplies and materials.

Option 2:

Review and provide departmental approval for security plans at Southeast rural airports.

Provide oversight of Southeast rural airports to ensure compliance with FAA regulations for emergency response and airport security.

Manage the maintenance, emergency response, and security programs at a Southeast rural airport in the absence of the designated airport foreman.

Knowledge, Skills and Abilities:

Knowledge of department policies and procedures.

Knowledge of applicable state and federal regulations.

Knowledge of all equipment operation and preventative maintenance practices.

Knowledge of effective supervisory techniques and personnel practices.

Skill in organizing, assigning and directing the work of others.

Skill in maintaining records and reports.

Skill in problem solving.

Skill in public relations.

Skill in interpersonal relations.

Ability to utilize time and equipment effectively to complete projects.

Ability to effectively communicate with others when representing the department.

Ability to react effectively and assist others in responding to emergency and disaster situations.

Ability to observe and monitor the job environment and conditions and determinate appropriate action.

Ability to motivate and maintain a teamwork environment.

Ability to oversee training plans.

Minimum Qualifications: Class A Commercial Drivers License with hazardous materials endorsement and qualified to operate all equipment at the duty station. Knowledge, skills and abilities to perform the work. Three years of experience in the maintenance and repair of highways and/or airports.

Special Requirements: Positions require a First Aid, ETT, CPR, First Responder, and ARFF certification (14 CFR Part 139) and Airport Security Coordinator certification (49 CFR Part 15f42). Incumbents of positions in this job class are required to pass a criminal background check and are required to be fingerprinted. Some positions require Hazardous Materials training and American Traffic Safety Services Association training.

Some positions may be required to use a firearm or ammunition and are therefore subject to Title 18, United States Code, Section 922(g)(9) which prohibits persons who have ever been convicted of a misdemeanor crime of domestic violence from owning, possessing or using a firearm or ammunition.

Note: Incumbents of positions that require a Commercial Driver's license are subject to drug and alcohol testing in accordance with federal regulations.